



# ST. GEORGE FIRE PROTECTION DISTRICT

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## BOARD OF COMMISSIONERS

### MINUTES

#### A PUBLIC MEETING WAS HELD AS FOLLOWS:

**DATE:** December 13, 2007

**TIME:** 5:30 pm

**PLACE OF MEETING:** 13646 PERKINS ROAD, BATON ROUGE, LA. 70810

#### PUBLIC COMMENT POLICY

*IN ACCORDANCE WITH BOARD RULE (K) (1), ALL ITEMS ON EACH AGENDA ARE OPEN FOR PUBLIC COMMENT. THOSE MEMBERS OF THE PUBLIC DESIRING TO SPEAK ON A PARTICULAR ITEM SHOULD REQUEST TO SPEAK AFTER THE ITEM IS ANNOUNCED BY THE CHAIRMAN OF THE BOARD OF COMMISSIONERS. THEY WILL BE REQUIRED TO GIVE THEIR NAME AND ADDRESS AND THE CHAIRMAN WILL ALLOCATE A SPECIFIC AMOUNT OF TIME FOR MEMBERS OF THE PUBLIC TO SPEAK.*

1. **CALL TO ORDER:** Mr. Suchy called the meeting to order at 5:35 P.M.
2. **ROLL CALL:** Members Present-Mr. Suchy, Mr. Heath, Mr. Monte, Mr. Durham, Mr. Butts. Non-Members Present-Chief Tarleton, Deputy Chief Albert, Deputy Chief Westbrook, Mike Glover, Jason Turner, Eldon Ledoux.
3. **APPROVAL OF THE MINUTES**
  - A. **MINUTES OF THE November 8, 2007, REGULAR MEETING.** Mr. Durham made a motion to dispense with the reading of the November 8, 2007, minutes and accept as written. Mr. Suchy seconded the motion, all were in favor and the motion passed.
4. **REPORTS**
  - A. **AUDIT COMPLIANCE QUESTIONNAIRE FOR FISCAL YEAR 2006-2007.** Mr. Suchy made a motion to accept the Audit Compliance Questionnaire as presented. Mr. Butts seconded the motion, all were in favor and the motion passed.
  - B. **AUDIT REPORT FOR FISCAL YEAR 2006-2007.** Michael Glover presented the Audit Report for fiscal year 2006-2007, with one comment of finding concerning approximately \$42,000.00 of unposted credit card expenditures. Chief Tarleton informed the board that the expenditures in question were legitimate expenditures for the department and that current posting procedure was inadequate and corrections are being made. Mr. Butts made a motion to accept the Audit Report for the fiscal year 2006-2007, as presented by Michael Glover, CPA. Mr. Heath seconded the motion, all were in favor and the motion passed.
  - C. **MONTHLY FINANCIAL / BUDGET REPORT.** Chief Tarleton presented the Monthly Financial /Budget Report for review and discussion. Mr. Durham made a motion to accept the report. Mr. Suchy seconded the motion, all were in favor and the motion passed.
  - D. **AMENDING THE FISCAL YEAR 2007-2008 OPERATING BUDGET.** Chief Tarleton advised the board of some needed changes to the 2007-2008 operating budget. There were two items that were in need of changing and they were presented individually.

- A. A motion was made by Mr. Butts to increase revenue by \$9,937.00 to reflect grant received from Fireman's Fund Insurance for community outreach and increase expenditures by \$10,180.00 to purchase a remote controlled robotic fire truck to be used for fire education in elementary schools. Mr. Heath seconded the motion, all were

- E. **MONTHLY OPERATIONAL REPORT.** The Monthly Operational Report was presented for review and discussion. Mr. Suchy made a motion to accept the report. Mr. Monte seconded the motion, all were in favor and motion passed.

5. **OLD BUSINESS:** None

6. **NEW BUSINESS:**

- A. **RESOLUTION PROVIDING FOR CANASSING THE RETURNS AND DECLARING THE RESULT OF SPECIAL ELECTION HELD ON OCTOBER 20, 2007.** Chief Tarleton presented the board with the results from the special election held on October 20, 2007, for their review and approval. Mr. Heath made a motion to approve the results and to adopt a resolution for the purpose of authorizing the levy and collection of a special property tax of 6.0 mills for fire protection purposes. Mr. Suchy seconded the motion, all were in favor and motion passed. **#121307-03**
- B. **CONSIDERATION OF APPROVING THE ANNUAL CONTRACT FOR GROUP HEALTH INSURANCE WITH UNITED HEALTH CARE.** Chief Tarleton informed the board of healthcare options for the department in 2008. After discussion on the options, Mr. Suchy made a motion to give Chief Tarleton the authority to select from either United Health or Blue Cross for the 2008 health plan after he has completed his research and received employee input. Mr. Durham seconded the motion, all were in favor and the motion passed.
- C. **CONSIDERATION OF RENEWING THE ANNUAL CONTRACT FOR GROUP DENTAL INSURANCE WITH ALWAYS CARE BENEFITS.** Chief Tarleton presented the renewal information from Alwayscare for the department's dental insurance. After review, a motion was made by Mr. Butts to renew the contract with Alwayscare for dental insurance. Mr. Monte seconded the motion, all were in favor and the motion passed.
- D. **CONSIDERATION OF RENEWING THE ANNUAL CONTRACT FOR GROUP VISION INSURANCE WITH ALWAYS CARE BENEFITS.** Chief Tarleton presented the renewal information from Alwayscare for the department's vision insurance. After review, a motion was made by Mr. Heath to renew the contract with Alwayscare for vision insurance. Mr. Suchy seconded the motion, all were in favor and the motion passed.

The next regularly scheduled Board of Commissioners Meeting will be held on January 10, 2008, at 5:30 P.M.

7. **ADJOURN:** Mr. Heath made a motion to adjourn the meeting. Mr. Suchy seconded the motion, all were in favor and the meeting was adjourned at 6:40 P.M.

Recorded By:

Charles Albert