



ST. GEORGE FIRE PROTECTION DISTRICT NO. 2

BOARD OF COMMISSIONERS

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MINUTES

A PUBLIC MEETING WAS HELD AS FOLLOWS:

DATE: MARCH 12, 2009

TIME: 5:30 pm

PLACE OF MEETING: 13646 PERKINS RD, BATON ROUGE, LA. 70810

PUBLIC COMMENT POLICY

IN ACCORDANCE WITH BOARD RULE (I, 1), ALL ITEMS ON THE AGENDA ARE OPEN FOR PUBLIC COMMENT. THOSE MEMBERS OF THE PUBLIC DESIRING TO SPEAK ON A PARTICULAR ITEM SHOULD REQUEST TO SPEAK AFTER THE CHAIRMAN OF THE BOARD OF COMMISSIONERS ANNOUNCES THE ITEM. THEY WILL BE REQUIRED TO GIVE THEIR NAME AND ADDRESS AND THE CHAIRMAN WILL ALLOCATE A SPECIFIC AMOUNT OF TIME FOR MEMBERS OF THE PUBLIC TO SPEAK.

1. **CALL TO ORDER:** Mr. Suchy called the meeting to order at 5:32 PM.
2. **ROLL CALL: Members Present-**Mr. Suchy, Mr. Heath, Mr. Monte., Mr. Durham. **Non-Members Present-** Chief Tarleton, Chuck Albert, Jason Turner, Eldon Ledoux.
3. **APPROVAL OF THE MINUTES**
 - A. **MINUTES OF THE FEBRUARY 12, 2009, REGULAR MEETING:** Mr. Durham made a motion to dispense with the reading of the February 12, 2009, meeting and accept as written. Mr. Heath seconded the motion, all were in favor and the motion passed.
4. **REPORTS**
 - A. **MONTHLY FINANCIAL / BUDGET REPORT:** Chief Tarleton presented the Monthly Financial / Budget Report for review and discussion. Mr. Butts made a motion to accept the report. Mr. Durham seconded the motion, all were in favor and the motion passed.
 - B. **MONTHLY OPERATIONAL REPORT:** The Monthly Operational Report was presented for review and discussion. Mr. Suchy made a motion to accept the report. Mr. Monte seconded the motion, all were in favor and the motion passed.
5. **OLD BUSINESS:** None
6. **NEW BUSINESS**
 - A. **DISCUSSION / APPROVAL OF THE EMPLOYEE HANDBOOK.** Chief Tarleton discussed the Employee Handbook that he presented the board at the last meeting. Mr. Suchy made a motion to approve the employee handbook with some noted corrections. Mr. Heath seconded the motion, all were in favor and the motion passed.
 - B. **APPROVAL OF A CONTRACT WITH CRUMP WILSON ARCHITECTS IN THE AMOUNT OF \$7,290 FOR ARCHITECTURAL SERVICES FOR THE INTERIOR/EXTERIOR MAINTENANCE WORK TO STATION 61.** Chief Tarleton asked to board to consider entering into a contract with Crump Wilson for services for the remodeling of station 61. Mr. Durham made a motion to approve the contract with Crump Wilson in the amount of \$7,290.00 for their services with station 61's remodel. Mr. Suchy seconded the motion, all were in favor and the motion passed.
 - C. **APPROVAL OF A CONTRACT WITH CRUMP WILSON ARCHITECTS IN THE AMOUNT OF \$4,500 FOR ARCHITECTURAL SERVICES FOR A STUDY AND PRLIMINARY DESIGN FOR STATION 63.** Chief Tarleton asked to board to consider entering into a contract with Crump Wilson for services for the design of station 63. Mr. Suchy made a motion to approve the contract with Crump Wilson in the amount of \$4,500.00 for their services with station 63's design. Mr. Heath seconded the motion, all were in favor and the motion passed.
 - D. **TRANSFER TO BROWNSFIELD FIRE DEPT. ONE 1994 FORD F-350. THIS TRUCK HAS ALREADY BEEN DECLARED AS SURPLUS PROPERTY.** Chief Tarleton discussed with the board the request from Chief Campbell for the surplus unit that was slated for auction. Mr. Durham made a motion to transfer the 1994 Ford F-350 to Brownsfield Fire Department. Mr. Monte seconded the motion, all were in favor and the motion passed.
 - E. **APPROVING THE PROMOTION OF A FOURTH ASSISTANT FIRE CHIEF.** Chief Tarleton requested the board to allocate a fourth Assistant Fire Chief Position for a temporary period ending on the retirement date of Assistant Chief Keith Blount. Mr. Heath made a motion to allocated a

fourth temporary position of Assistant Fire Chief that will expire on the official retirement date of Assistant Fire Chief Keith Blount. Mr. Suchy seconded the motion, all were in favor and the motion passed.

- F. **ADDING ITEM TO AGENDA.** Chief Tarleton asked the board to add the selling of the recently acquired property (house) to the agenda for discussion. Mr. Suchy made the motion to add the selling of the Antioch Road House to the agenda. Mr. Heath seconded the motion, all were in favor and the item was added to the agenda.
- G. **SELLING OF ANTIOCH ROAD HOUSE.** Chief Tarleton requested the board to declare the house recently purchased on Antioch Road as surplus and authorize him to accept bids and have the removed by the successful bidder. Mr. Durham made a motion to declare the house surplus and authorize Chief Tarleton to dispose of the structure. Mr. Suchy seconded the motion, all were in favor and the motion passed.

7. OTHER BUSINESS:

- A. Being no other business, the next Board of Commissioners Meeting was scheduled for April 9, 2009 at 5:30 PM.

8. **ADJOURN:** Mr. Durham made a motion to adjourn the meeting. Mr. Heath seconded the motion, all were in favor and the meeting was adjourned at 6:01 PM.

Recorded By:

Chuck Albert