



# ST. GEORGE FIRE PROTECTION DISTRICT NO. 2

## BOARD OF COMMISSIONERS

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### Minutes

#### A PUBLIC MEETING WAS HELD AS FOLLOWS:

**DATE OF MEETING: AUGUST 20, 2009**

**TIME OF MEETING: 5:30 pm**

**PLACE OF MEETING: 13646 PERKINS RD, BATON ROUGE, LA. 70810**

1. **CALL TO ORDER:** Mr. Suchy called the meeting to order at 5:38 PM.
2. **ROLL CALL:** Members Present- Mr. Suchy, Mr. Durham, Mr. Butts, Mr. Monte, Mr. Heath. Non-Members Present-Chief Tarleton, Deputy Chief Westbrook, Deputy Chief Albert, Eldon LeDoux, & Evelyn Boe.
3. **APPROVAL OF THE MINUTES**
4. **MINUTES OF THE JULY 09, 2009 REGULAR MEETING:** Mr. Durham made a motion to dispense with the reading of the July 09, 2009 minutes and approve as written. Mr. Suchy seconded the motion, all were in favor, and the motion passed.
5. **REPORTS**
  - A. **MONTHLY FINANCIAL / BUDGET REPORT:** Chief Tarleton presented the Monthly Financial/Budget Report for review and discussion. Mr. Heath made a motion to accept the Monthly Financial/Budget Report. Mr. Suchy seconded the motion, all were in favor, and the motion passed.
6. **OLD BUSINESS:** None
7. **NEW BUSINESS :**
  - A. CONSIDERATION OF APPROVING CAPITAL ONE BANK'S PROPOSAL TO BORROW \$3,000,000. THIS IS A SHORT TERM BUDGETARY LOAN TO COVER CASH FLOW FROM OCTOBER 2009 THROUGH JANUARY 2010. Resolution No. 08-20-09-01: Mr. Butts made a motion authorizing Chief Tarleton to execute the necessary documents pertaining to Capital One Banks proposal for the short term budgetary loan to cover cash flow from October 2009 through January 2010. Mr. Durham seconded the motion, all were in favor, and the motion passed.
  - B. CONSIDERATION FOR APPROVAL OF THE FACILITY MASTER PLAN
    - A. CONSIDERATION FOR APPROVAL OF PHASE ONE OF THE FACILITY MASTER PLAN  

(PROPERTY ACQUISITION AND LAND CLEARING). APPROVING THE PURCHASE OF LOTS: A-1-A, 1, 2, AND 3 OF THE VINCENT A. KLEINPETER TRACT. SALE PRICE \$1,800,000 FOR 8.13 ACRES (5.08 PER SQUARE FOOT) AND AUTHORIZING THE FIRE CHIEF TO SIGN ALL RELATED DOCUMENTS. SEE ATTACHED PLAT.  
Item B.A. was discussed and the consensus was to hire an Engineer to study the feasibility of purchasing this property. Chief Tarleton stated he had already scheduled an appointment with Tatum Engineers for the next day.
    - B. CONSIDERATION OF APPROVING THE INITIAL FUNDING FOR THE FACILITIES MASTER PLAN BY APPROVING CAPITAL ONE BANK'S PROPOSAL TO REFINANCE OUR EXISTING CERTIFICATES OF INDEBTEDNESS SERIES 2005 BALANCE OF \$1,910,822 AND REFINANCE WITH AN ADDITIONAL \$1,500,000 FOR A BALANCE OF \$3,410,822.
    - C. CONSIDERATION OF APPROVING PHASE TWO OF THE FACILITY MASTER PLAN TO LEASE OFFICE SPACE AT BARRINGER FOREMAN TECHNOLOGY PARK LOCATED AT 14141 AIRLINE HWY, SUITES F,G,H, & J. ANNUAL COST OF LEASE FOR FULL CALENDAR YEAR IS \$164,690 AND AUTHORIZING THE FIRE CHIEF TO SIGN SAID LEASE.  
After discussion on items, B.B. & B.C. and no action takes at this time and tabled. The consensus of the Board was to study the issue of financing the purchase and construction of the total plan versus renting office space for five years and developing the site over five to six years.

- C. AMENDING THE EMPLOYEE HANDBOOK: Mr. Durham made a motion authorizing the Chief Tarleton to make the appropriate changes to the employee handbook. Mr. Butts seconded the motion, all were in favor, and the motion passed.

8. **OTHER BUSINESS**

A. CORRESPONDENCE

- 9. **ADJOURN:** Mr. Heath made a motion to adjourn the meeting. Mr. Suchy seconded the motion, all were in favor, and the meeting was adjourned at 7:00 PM.

The next Board of Commissioners Meeting is scheduled for September 24, 2009 at 5:30pm.

Recorded By:

Evelyn Boe