



ST. GEORGE FIRE PROTECTION DISTRICT NO. 2

BOARD OF COMMISSIONERS

14100 Airline Highway, Baton Rouge, LA 70817 Phone (225) 454-6551 FAX (225) 615-8801 E-MAIL: gctarleton@stgeorgefire.com

Date of Meeting: Thursday February 17, 2022

Time of Meeting: 5:30 p.m.

Place of Meeting: St. George Fire Protection District No. 2 Headquarters
14100 Airline Highway, Baton Rouge, LA 70817

Minutes

1. **CALL TO ORDER:** Mr. Suchy called the meeting to order at 5:33 P.M.
2. **ROLL CALL:** Member Present: Mr. Suchy, Mr. Carnes, and Mr. Ourso. Members not Present: Mr. Rosendahl and Mr. Corzo. Non-Members Present: Chief Tarleton, Ard, Roberson, Deshotel, Hartman, Jones, and Arnone.
3. **APPROVAL OF THE MINUTES**
 - a. Minutes of the December 16, 2021 Meeting.: Motion to approve the December 16th minutes by Mr. Carnes and seconded by Mr. Ourso. All were in favor and the motion was passed.
4. **FINANCIAL - BUDGET UPDATE REPORT**
 - a. Monthly Budget – Financial – Cash Flow Forecast Report as of January 31, 2022.: Motion to approve the monthly financial budget by Mr. Carnes and seconded by Mr. Ourso. All were in favor and the motion was passed.
5. **OLD BUSINESS:** Campus Construction
6. **NEW BUSINESS**
 - a. Approving the Audit Compliance Questionnaire for FY 2020-2021 Audit.: Motion to approve the Audit Compliance Questionnaire by Mr. Ourso and Seconded by Mr. Carnes. All were in favor and the motion was passed.
7. **OTHER BUSINESS:** N/A
8. **ADJOURNMENT:** Motion to adjourn the meeting by Mr. Ourso and Seconded by Mr. Carnes. All were in favor and the motion was passed. The meeting was adjourned at 5:51 P.M. Next meeting will be held on March 17th, 2022 at 5:30 P.M.



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Minutes

1. **CALL TO ORDER:** Mr. Suchy called the meeting to order at 5:37P.M.
2. **ROLL CALL:** Members Present: Mr. Suchy, Mr. Carnes, Mr. Corzo, Mr. Rosendahl, and Mr. Ourso. Non-Members Present: Chiefs Tarleton, Westbrook, Mitchell, Deshotel, Williams and Dr. Amanda Weathers.
3. **ELECTION OF OFFICERS:** Open election for chair: Mr. Ourso motioned to elect Mr. Suchy for chair, Seconded by Mr. Rosendahl. All were in favor and the motion was passed and the election was closed. Open election for secretary: Mr. Ourso motioned to elect Mr. Carnes for secretary, Seconded by Mr. Rosendahl. All were in favor and the motion was passed and the election was closed.
4. **APPROVAL OF THE MINUTES**
 - a. Minutes of the February 17, 2022, Meeting.: Mr. Ourso made a motion to approve the February 17th minutes, Seconded by Mr. Corzo. All were in favor and the motion was passed.
5. **FINANCIAL - BUDGET UPDATE REPORT**
 - a. Monthly Budget – Financial – Cash Flow Forecast Report as of February 28, 2022.: Mr. Carnes made a motion to approve the monthly financial budget, Seconded by Mr. Ourso. All were in favor and the motion was passed.
6. **OLD BUSINESS:** NA
7. **NEW BUSINESS:** NA
8. **OTHER BUSINESS:** Introduced Amanda and the services she will be providing to the department. Brief discussion about a tax election.
9. **ADJOURNMENT:** Mr. Ourso made a motion to adjourn, Seconded by Mr. Carnes. All were in favor and the meeting was adjourned at 6:31 P.M. Next Meeting to be held is on April 21st, 2022, at 5:30 P.M.



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A Meeting of the Board of Commissioners Was Held as Follows:

Date of Meeting: Thursday April 21, 2022

Time of Meeting: 5:30 p.m.

Place of Meeting: St. George Fire Protection District No. 2 Headquarters
14100 Airline Highway, Baton Rouge, LA 70817

Minutes

1. **CALL TO ORDER:** *Mr. Suchy Called the meeting to order at 17:30 hours.*
2. **ROLL CALL:** **Present:** *Mr. Ourso, Mr. Rosendahl, Mr. Suchy, Mr. Carnes* **Absent:** *Mr. Corzo*
3. **APPROVAL OF THE MINUTES**
 - a. *Minutes of the March 31, 2022 meeting. Motion to dispense of reading of the minutes and approve by Mr. Carnes, seconded by Mr. Rosendahl, all in favor the motion passed.*
4. **FINANCIAL - BUDGET UPDATE REPORT**
 - a. *Monthly Budget – Financial – Cash Flow Forecast Report as of March 31, 2022. Motion to approve financials by Mr. Ourso, seconded by Mr. Carnes, all in favor the motion passed.*
5. **OLD BUSINESS**
 - a. Update on Campus Improvements
Chief Deshotel gave an update on the progress of the construction.
6. **NEW BUSINESS**
 - a. Authorizing the Fire Chief to purchase approximately 2.5 acres from the owners of Contractor Supply for \$250,000 (Funding from a state grant). *Motion made to approve by Mr. Ourso and seconded by Mr. Carnes, all were in favor motion passed.*
7. **OTHER BUSINESS:** *None*
8. **ADJOURNMENT:**
Motion to adjourn by Mr. Ourso, seconded by Mr. Rosendahl, all were in favor the motion passed, the meeting was adjourned at 17:45 hours.



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A Meeting of the Board of Commissioners Was Held as Follows:

Date of Meeting: Thursday May 19, 2022

Time of Meeting: 5:30 p.m.

Place of Meeting: St. George Fire Protection District No. 2 Headquarters
14100 Airline Highway, Baton Rouge, LA 70817

Minutes

1. **CALL TO ORDER:** Mr. Suchy called the meeting to order at 5:31 P.M.
2. **ROLL CALL:** Members Present: Mr. Suchy, Mr. Carnes, Mr. Ourso, and Mr. Rosendahl. Members absent: Mr. Corzo. Non-Members Present: Chief Tarleton, Yates, Hartman, Deshotel, and Roberson.
3. **APPROVAL OF THE MINUTES**
 - a. Minutes of the April 21, 2022 meeting.: Mr. Carnes made a motion to approve the April 21, 2022 minutes. Seconded by Mr. Ourso, all were in favor and the motion was passed.
4. **FINANCIAL - BUDGET UPDATE REPORT**
 - a. Monthly Budget – Financial – Cash Flow Forecast Report as of April 30, 2022. (No report given)
5. **OLD BUSINESS: Update on construction**
6. **NEW BUSINESS**
 - a. Adopting the millage rates for 2022.: Mr. Carnes made a motion to approve adopting the millage rates for 2022. Seconded by Mr. Ourso, all were in favor and the motion was passed. 2022-04-21-01
 - b. Adopting the service charge rates for 2022.: Mr. Carnes made a motion to adopt the service charge rates for 2022. Seconded by Mr. Rosendahl, all were in favor and the motion was passed. 2022-04-21-02
7. **OTHER BUSINESS**
 - a. Announcement: Notice of public meeting to consider adoption of a resolution regarding an ad valorem tax millage election.
 - a. **ADJOURNMENT:** Mr. Ourso made a motion to adjourn the meeting. Seconded by Mr. Carnes, all were in favor and the meeting was adjourned at 5:43 P.M.



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Minutes

A Meeting of the Board of Commissioners Was Held as Follows:

Date of Meeting: Thursday June 16, 2022

Time of Meeting: 5:30 p.m.

Place of Meeting: St. George Fire Protection District No. 2 Headquarters
14100 Airline Highway, Baton Rouge, LA 70817

1. **CALL TO ORDER** Mr. Suchy called the meeting to order at 1730.
2. **ROLL CALL** Present: Members, Mr. Suchy, Mr. Carnes, Mr. Ourso, & Mr. Rosendahl. Others in attendance Chiefs Tarleton, Deshotel, Hartman and Williams.
3. **RECEIVING THE AUDIT REPORT FOR FY 20-21** FY 21 Audit was issued by Chief Tarleton, Motion to defer until next meeting by Mr. Ourso, seconded by Mr. Rosendahl. The motion passed unanimously.
4. **APPROVAL OF THE MINUTES**
 - a. Minutes of the May 19, 2022 meeting. Motion to approve by Mr. Rosendahl, seconded by Mr. Ourso. The motion passed unanimously.
5. **FINANCIAL - BUDGET UPDATE REPORT**
 - a. Monthly Budget – Financial – Cash Flow Forecast Report as of May 31, 2022. Motion to accept the report by Mr. Ourso, seconded by Mr. Rosendahl. The motion passed unanimously.
6. **OLD BUSINESS** Chief Tarleton gave an update on the status of the campus improvements.
7. **NEW BUSINESS**
 - a. Authorizing and approving the selection of The Advocate as the official journal of the St. George Fire Protection District No. 2 for the period July 1, 2022 to June 30, 2023. Motion to approve by Mr. Ourso, Seconded by Mr. Rosendahl. The motion passed unanimously.
 - b. A Resolution ordering and calling a special election to be held in the St. George Fire Protection District No. 2 of the Parish of East Baton Rouge, State of Louisiana, on Saturday, December 10, 2022, for the purpose of authorizing the approval of the levy and collection of a four (4) mills ad valorem tax for a period of ten (10) years for fire protection purposes. Resolution No. 06-16-2022-01. Motion by Mr. Carnes to call for the election, seconded by Mr. Rosendahl. The motion passed unanimously.
8. **OTHER BUSINESS** None
9. **ADJOURNMENT** Motion by Mr. Ourso to adjourn, seconded by Mr. Rosendahl. The motion passed unanimously. The meeting was adjourned at 1802.



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Minutes

A Meeting of the Board of Commissioners Was Held as Follows:

Date of Meeting: Thursday July 21, 2022

Time of Meeting: 5:30 p.m.

Place of Meeting: St. George Fire Protection District No. 2 Headquarters
14100 Airline Highway, Baton Rouge, LA 70817

1. CALL TO ORDER Mr. Suchy called the meeting to order at 1735.
2. ROLL CALL Commissioners Present: Carnes, Ourso, Rosendahl, & Suchy Absent: Corzo.
Others present: Chiefs Tarleton, Westbrook, Roberson, Williams, Albert, & Deshotel.
3. RECEIVING THE AUDIT REPORT FOR FY 20-21 No action.
4. APPROVAL OF THE MINUTES
 - a. Minutes of the June 16, 2022 meeting. Motion to accept as presented by Mr. Ourso, seconded by Mr. Carnes, the motion passed unanimously.
5. FINANCIAL - BUDGET UPDATE REPORT
 - a. Monthly Budget – Financial – Cash Flow Forecast Report as of June 30, 2022.
Chief Tarleton presented the monthly report. Motion by Mr. Ourso to accept, seconded by Mr. Rosendahl, the motion passed unanimously.
6. OLD BUSINESS Report on progress of construction.
7. NEW BUSINESS
 - a. Approving a resolution authorizing the St. George Fire Protection District No. 2 of the Parish of East Baton Rouge, State of Louisiana, to incur debt and borrow an amount not to exceed in the aggregate \$9,000,000; authorizing the execution and delivery of all documents required in connection therewith; and authorizing the Chairman and Secretary of the District to do all things necessary to effectuate this Resolution. No. 22-07-21-01.
Motion by Mr. Ourso to approve resolution 22-07-21-01, seconded by Mr. Rosendahl, the motion passed unanimously.
8. OTHER BUSINESS There was no other business.
9. ADJOURNMENT Motion to adjourn by Mr. Ourso, seconded by Mr. Rosendahl, the motion passed unanimously. The meeting was adjourned at 1755.



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A Meeting of the Board of Commissioners Was Held as Follows:

Date of Meeting: Thursday August 18, 2022

Time of Meeting: 5:30 p.m.

Place of Meeting: St. George Fire Protection District No. 2 Headquarters
14100 Airline Highway, Baton Rouge, LA 70817

Minutes

1. **CALL TO ORDER:** Mr. Suchy called the meeting to order at 5:40 P.M.
2. **ROLL CALL:** Members Present: Mr. Suchy, Mr. Carnes, Mr. Ourso, Mr. Rosendahl. Members Absent: Mr. Corzo. Chiefs Present: Tarleton, Deshotel, K. Hartman, Romano. Public Present: Mike Singletary.
3. **APPROVAL OF THE MINUTES**
 - a. Minutes of the July 21, 2022 meeting.: Mr. Carnes made a motion to approve the minutes from July 21, 2022 meeting, Seconded by Mr. Rosendahl. All were in favor and the motion was passed unanimously.
4. **FINANCIAL - BUDGET UPDATE REPORT**
 - a. Monthly Budget – Financial – Cash Flow Forecast Report as of July 31, 2022.: Mr. Carnes made a motion to approve the monthly financial budget report, Seconded by Mr. Ourso. All were in favor and the motion was passed unanimously.
5. **OLD BUSINESS:** Brief construction update.
6. **NEW BUSINESS**
 - a. A resolution providing for the incurring of debt and issuance, execution, negotiation, sale and delivery of the not to exceed \$9,000,000 Revenue Bond, Series 2022, of the St. George Fire Protection District No. 2 of the Parish of East Baton Rouge, State of Louisiana; prescribing the form, terms and conditions of said Bond; designating the date, denomination, time and place of payment of said Bond; providing for the payment thereof in principal and interest; providing for the acceptance of an offer for the purchase of said Bond; and providing for other matters in connection therewith. : Mr. Ourso made a motion to approve the resolution revenue bond, Seconded by Mr. Rosendahl. All were in favor and the motion was passed unanimously. 2022-08-18-02.
7. **OTHER BUSINESS:** None
8. **ADJOURNMENT:** Mr. Ourso made a motion to adjourn the meeting, Seconded by Mr. Rosendahl. All were in favor and the motion was passed unanimously. Meeting adjourned at 5:59 P.M.



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NOTICE OF PUBLIC MEETING & AGENDA

A Meeting of the Board of Commissioners Will Be Held as Follows:

Minutes

1. **CALL TO ORDER:** Mr. Suchy called the meeting to order at 5:34 P.M.
2. **ROLL CALL:** Members present: Mr. Suchy, Mr. Carnes, Mr. Corzo, Mr. Rosendahl, Mr. Ourso. Non-Members present: Chiefs Tarleton, Roberson, Hartman, Williams. Public Present: Mike Singletary and Turner.
3. **APPROVAL OF THE MINUTES**
 - a. Minutes of the August 18, 2022 meeting.: Mr. Ourso made a motion to approve the August 18th meeting minutes, seconded by Mr. Carnes. All were in favor and the motion was passed.
4. **FINANCIAL - BUDGET UPDATE REPORT**
 - a. Monthly Budget – Financial – Cash Flow Forecast Report as of August 31, 2022.: Mr. Carnes made a motion to accept the monthly financial budget, seconded by Mr. Ourso. All were in favor and the motion was passed.
5. **OLD BUSINESS**
6. **NEW BUSINESS**
 - a. Approving the Fiscal Year 2022-2033 Budget.: Mr. Ourso made a motion to approve the Fiscal year 2022-2023 budget, seconded by Mr. Carnes. All were in favor and the motion was passed.
 - b. Approving the Audit Engagement Letter with Faulk & Winkler for Fiscal Year 2021-2022.: Mr. Carnes made a motion to approve the Audit engagement letter, seconded by Mr. Corzo. All were in favor and the motion was passed.
7. **OTHER BUSINESS**
8. **ADJOURNMENT:** Mr. Ourso made a motion to adjourn the meeting, seconded by Mr. Rosendahl. All were in favor and the motion was passed. Meeting adjourned at 6:04P.M.



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NOTICE OF PUBLIC MEETING & AGENDA

A Meeting of the Board of Commissioners Will Be Held as Follows:

Date of Meeting: Thursday, November 17, 2022

Time of Meeting: 5:30 p.m.

**Place of Meeting: St. George Fire Protection District No. 2 Headquarters
14100 Airline Highway, Baton Rouge, LA 70817**

Agenda

- 1. CALL TO ORDER (17:30)**
- 2. ROLL CALL (Present: Suchy, Rosendahl, Carnes Absent: Corzo, Ourso)**
- 3. APPROVAL OF THE MINUTES**
 - a. Minutes of the September 28, 2022 meeting. (Motion made by Carnes to dispense of the reading of the minutes and approve, 2nd by Rosendahl, all in favor. Motion passed.)
- 4. FINANCIAL - BUDGET UPDATE REPORT**
 - a. Monthly Budget – Financial Forecast Report as of October 31, 2022. (Motion to amend and approve the monthly budget by Rosendahl, 2nd by Carnes, all in favor. Motion passed.)
- 5. OLD BUSINESS**
- 6. NEW BUSINESS**
 - a. Approving Health & Dental Rates with Humana for 2023. (Motion made to approve insurance rates by Carnes, 2nd by Rosendahl, all in favor. Motion passed.)
- 7. OTHER BUSINESS**
- 8. ADJOURNMENT (Motion to adjourn by Carnes, 2nd by Rosendahl, all in favor. Meeting adjourned at 17:43)**



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NOTICE OF PUBLIC MEETING & AGENDA

A Meeting of the Board of Commissioners Will Be Held as Follows:

Date of Meeting: Monday, November 28, 2022

Time of Meeting: 5:30 p.m.

**Place of Meeting: St. George Fire Protection District No. 2 Headquarters
14100 Airline Highway, Baton Rouge, LA 70817**

Agenda

- 1. CALL TO ORDER (17:42)**
- 2. ROLL CALL (Suchy, Rosendahl, Carnes, Ourso: Present; Corzo: Absent)**
- 3. NEW BUSINESS**
 - a. Accepting a grant from the State of LA in the amount of \$250,000, approving a resolution authorizing the Fire Chief to take all actions that he deems reasonable and necessary to ensure that the Fire District receives all of the Grant proceeds. (Motion made to accept and approve resolution by Ourso, 2nd by Rosendahl, all in favor, motion passed)
- 4. ADJOURNMENT (Motion made to adjourn Ourso, 2nd Rosendahl, all in favor, motion passed) (17:44)**



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NOTICE OF PUBLIC MEETING & AGENDA

A Meeting of the Board of Commissioners Will Be Held as Follows:

Date of Meeting: Thursday, December 22, 2022

Time of Meeting: 5:30 p.m.

**Place of Meeting: St. George Fire Protection District No. 2 Headquarters
14100 Airline Highway, Baton Rouge, LA 70817**

Agenda

- 1. CALL TO ORDER (17:40)**
- 2. ROLL CALL (Present: Suchy, Carnes, Ourso, Rosendahl Absent: Corzo)**
- 3. APPROVAL OF THE MINUTES**
 - a. Minutes of the November 17, 2022 & the November 28, 2022 meeting. (Motion made to dispense of the reading of the minutes and approve by Ourso, 2nd by Carnes, all in favor, motion passed)
- 4. FINANCIAL - BUDGET UPDATE REPORT**
 - a. Monthly Budget – Financial Forecast Report as of November 30, 2022. (Motion made to amend and approve the budget and financial report Carnes, 2nd Ourso, all in favor, motion passed)
- 5. OLD BUSINESS**
- 6. NEW BUSINESS**
 - a. Approving a resolution authorizing to the Fire Chief to act in the District's behalf concerning the acquisition of right-of-way for Station 61 property for DOTD in the amount of \$20,899.00. This is for the widening of Perkins Road project. (Motion made to approve resolution by Ourso, 2nd by Rosendahl, all in favor, motion passed)
- 7. OTHER BUSINESS**
- 8. ADJOURNMENT (Motion to adjourn Ourso, 2nd by Rosendahl, all in favor, meeting adjourned 18:05)**