



## ST. GEORGE FIRE PROTECTION DISTRICT NO. 2

### BOARD OF COMMISSIONERS

14100 Airline Highway, Baton Rouge, LA 70817 Phone (225) 251-4801 FAX (225) 615-8801 E-MAIL: gctarleton@stgeorgefire.com

#### A Meeting of the Board of Commissioners Was Held as Follows:

Date of Meeting: Thursday, January 19, 2023

Time of Meeting: 5:30 p.m.

Place of Meeting: St. George Fire Protection District No. 2 Headquarters  
14100 Airline Highway, Baton Rouge, LA 70817

#### Minutes

1. **CALL TO ORDER** Mr. Suchy called the meeting to order at 5:35 P.M.
2. **ROLL CALL** Members Present: Mr. Suchy, Mr. Carnes, Mr. Ourso, Mr. Rosendahl. Absent: Mr. Corzo  
Non-Members present: Chief Tarleton.
3. **APPROVAL OF THE MINUTES**
  - a. Minutes of the December 22, 2022 meeting. Mr. Ourso motioned to approve the minutes as presented, Mr. Rosendahl seconded. There were no objections and the motion passed.
4. **FINANCIAL - BUDGET UPDATE REPORT**
  - a. Monthly Budget – Financial Forecast Report as of December 31, 2022. Mr. Rosendahl motioned to accept the financial report, Mr. Ourso seconded. There were no objections and the motion passed.
5. **OLD BUSINESS** No old business.
6. **NEW BUSINESS** No new business.
7. **OTHER BUSINESS** No other business.
8. **ADJOURNMENT** Mr. Carnes motioned to adjourn the meeting; Mr. Ourso seconded. There were no objections the motion passed. The meeting was adjourned at 6:20 p.m.



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### **NOTICE OF PUBLIC MEETING & AGENDA**

#### **A Meeting of the Board of Commissioners Will Be Held as Follows:**

**Date of Meeting: Thursday, March 30, 2023**

**Time of Meeting: 5:30 p.m.**

**Place of Meeting: St. George Fire Protection District No. 2 Headquarters  
14100 Airline Highway, Baton Rouge, LA 70817**

#### **Agenda**

- 1. CALL TO ORDER (17:32)**
- 2. ROLL CALL (Present: Ourso, Rosendahl, Suchy, Carnes; Absent: Corzo)**
- 3. Motion Made to take Item A under new business out of order By Ourso, 2<sup>nd</sup> By Carnes. All in favor, motion passed.**
- 4. APPROVAL OF THE MINUTES**
  - a. Minutes of the February 19, 2023 meeting. (motion to approve by Carnes, 2<sup>nd</sup> by Rosendahl, all in favor, motion passed)
- 5. FINANCIAL - BUDGET UPDATE REPORT**
  - a. Monthly Budget – Financial Cash Forecast Report as of February 28, 2023. (Motion to approve as amended by Carnes, 2<sup>nd</sup> by Ourso, all in favor, motion passed)
- 6. OLD BUSINESS**
- 7. NEW BUSINESS**
  - a. Receiving the Fiscal Year 21-22 Audit Report. **(Motion to accept audit report by Ourso, 2<sup>nd</sup> by Rosendahl, all in favor, motion passed)**
- 8. OTHER BUSINESS**
- 9. ADJOURNMENT ( Motion to adjourn 18:25 by Carnes, 2<sup>nd</sup> by Ourso, all in favor, motion passed)**



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### **NOTICE OF PUBLIC MEETING & AGENDA**

#### **A Meeting of the Board of Commissioners Will Be Held as Follows:**

**Date of Meeting: Thursday, April 20, 2023**

**Time of Meeting: 5:30 p.m.**

**Place of Meeting: St. George Fire Protection District No. 2 Headquarters  
14100 Airline Highway, Baton Rouge, LA 70817**

#### **Agenda**

- 1. CALL TO ORDER (17:30)**
- 2. ROLL CALL (Present: Suchy, Carnes, Rosendahl; Absent: Ourso, Corzo)**
- 3. APPROVAL OF THE MINUTES**
  - a. Minutes of the March 30, 2023 meeting. (Motion to dispense of the reading of the minutes and approve by Carnes, 2<sup>nd</sup> by Rosendahl. All in favor. Motion passed)
- 4. FINANCIAL - BUDGET UPDATE REPORT**
  - a. Monthly Budget – Financial Cash Forecast Report as of March 31, 2023. (Motion to approve as amended and presented by Carnes, 2<sup>nd</sup> by Rosendahl. All in favor. Motion passed.)
- 5. OLD BUSINESS**
- 6. NEW BUSINESS**
- 7. OTHER BUSINESS**
- 8. ADJOURNMENT (Motion to adjourn by Carnes, 2<sup>nd</sup> By Rosendahl, all in favor, motion passed) (17:45)**



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#### A Meeting of the Board of Commissioners Was Held as Follows:

Date of Meeting: Thursday, May 18, 2023

Time of Meeting: 5:30 p.m.

Place of Meeting: St. George Fire Protection District No. 2 Headquarters  
14100 Airline Highway, Baton Rouge, LA 70817

#### Minutes

1. **CALL TO ORDER** Mr. Suchy called the meeting to order at 17:30 hours.
2. **ROLL CALL:** Members Present: Mr. Suchy, Mr. Carnes, Mr. Ourso, Mr. Rosendahl, Absent: Mr. Corzo  
Non-Members present: Chiefs Tarleton, Yates, Williams
3. Motion made by Mr. Carnes to amend agenda to include Items 8. a. b. c. under new business seconded by Mr. Ourso, all were in favor, motion passed unanimously.
4. **APPROVAL OF THE MINUTES**
  - a. Minutes of the April 20, 2023 meeting: Motion to dispense of the reading of the minutes and approve by Mr. Ourso, seconded by Mr. Rosendahl, all were in favor the motion passed unanimously.
5. **FINANCIAL - BUDGET UPDATE REPORT**
  - a. Monthly Budget – Financial Cash Forecast Report as of April 30, 2023: Motion to approve by Mr. Carnes, seconded by Mr. Rosendahl, all were in favor, the motion passed unanimously.
6. **OPERATIONS REPORT:** None
7. **OLD BUSINESS:** None
8. **NEW BUSINESS**
  - a. Approving a resolution setting the millage rate(s) for 2023: Motion to approve items a. and b. by Mr. Ourso, seconded by Mr. Carnes, all were in favor, the motion passed unanimously.
  - b. Approving a resolution setting the service charge rate(s) for 2023: Motion to approve items a. and b. by Mr. Ourso, seconded by Mr. Carnes, all were in favor, the motion passed unanimously.
  - c. Annual Evaluation of Chief Tarleton: Annual evaluation complete, motion by Mr. Ourso to authorize 3.5% raise for Chief Tarleton, seconded by Mr. Carnes, all were in favor, the motion passed unanimously.

**OTHER BUSINESS:** The following was announced before the meeting was adjourned. AT ITS JUNE 15, 2023 REGULAR MEETING, WHICH WILL BE AT 5:30 P.M., THIS BOARD WILL CONSIDER ADOPTING A RESOLUTION CALLING FOR A SPECIAL ELECTION ON NOVEMBER 18, 2023 TO RE-AUTHORIZE AND RENEW THE DISTRICT'S 4.0 MILL AD VALOREM TAX FOR A PERIOD OF 10 YEARS. THIS 4.0 MILL TAX IS FOR THE DEVELOPMENT, OPERATION AND MAINTENANCE OF THE FIRE DISTRICT AND IS CURRENTLY SET TO EXPIRE ON DECEMBER 31, 2023.

9. **ADJOURNMENT:** Motion to adjourn by Mr. Ourso, seconded by Mr. Rosendahl, all in favor; the meeting adjourned at 18:11.



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#### A Special Meeting of the Board of Commissioners Was Held as Follows:

**Date of Meeting:** Wednesday, May 31, 2023

**Time of Meeting:** 5:30 p.m.

**Place of Meeting:** St. George Fire Protection District No. 2 Headquarters  
14100 Airline Highway, Baton Rouge, LA 70817

#### Minutes

1. **CALL TO ORDER:** Mr. Suchy called the meeting to order at 1730 hours.
2. **ROLL CALL:** Present: Mr. Suchy, Mr. Rosendahl, Mr. Carnes Absent: Mr. Corzo, Mr. Ourso  
Nonmembers present Chiefs Tarleton & Yates
3. **NEW BUSINESS:**
  - a. Approving United Health Care as the provider for Health, Dental, and Life insurance including the rates for the department replacing Humana and authorizing the Fire Chief to sign all documents necessary to complete this change. Motion to approve by Mr. Carnes, seconded by Mr. Rosendahl, all in favor; motion passed.
4. **ADJOURNMENT:** Motion to adjourn Mr. Carnes, seconded by Mr. Rosendahl, all were in favor the meeting was adjourned at 1745.



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#### A Meeting of the Board of Commissioners Was Held as Follows:

**Date of Meeting:** Thursday, June 15, 2023

**Time of Meeting:** 5:30 p.m.

**Place of Meeting:** St. George Fire Protection District No. 2 Headquarters  
14100 Airline Highway, Baton Rouge, LA 70817

#### Minutes

1. **CALL TO ORDER:** Mr. Suchy call the meeting to order at 05:31 p.m.
2. **ROLL CALL:** Members present: Mr. Suchy, Mr. Carnes, Mr. Ourso, & Mr. Rosendahl. Mr. Corzo absent.  
Others present: Chiefs Tarleton, Hartman, Roberson, Westbrook, Williams, Deshotel, Romano  
and Director Pichon and m. Musselman.
3. **APPROVAL OF THE MINUTES**
  - a. Minutes of the April 20, 2023 meeting.
  - b. Minutes of the May 18, 2023 meeting.
  - c. Minutes of the May 31, 2023 meeting.Motion by Mr. Carnes to accept the minutes of the previous meetings as presented, seconded by Mr. Ourso, the motion carried unanimously.
4. **FINANCIAL - BUDGET UPDATE REPORT**
  - a. Monthly Budget – Financial Cash Forecast Report as of May 31, 2023.  
Motion by Mr. Ourso to approve the Monthly budget report, seconded by Mr. Carnes, the motion carried unanimously.
5. **OPERATIONS REPORT** None
6. **OLD BUSINESS** None
7. **NEW BUSINESS**
  - a. Consider the adoption of a resolution calling for an election on November 18, 2023 at which time a proposition would be submitted to the voters of the District to re-authorize the levy and collection of a 4.00 mill *ad valorem* tax for period of ten (10) years for the development, operation and maintenance of the District and its facilities.  
Motion by Mr. Ourso to approve the resolution to call for the election, seconded by Mr. Rosendahl, the motion carried unanimously.
8. **OTHER BUSINESS** None
9. **ADJOURNMENT** Motion by Mr. Ourso to adjourn, seconded by Mr. Rosendahl, the motion carried unanimously. The meeting was adjourned at 05:53 p.m.



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### A Special Meeting of the Board of Commissioners Was Held as Follows:

**Date of Meeting:** Thursday, July 6, 2023

**Time of Meeting:** 5:30 p.m.

**Place of Meeting:** St. George Fire Protection District No. 2 Headquarters  
14100 Airline Highway, Baton Rouge, LA 70817

### Minutes

**1. CALL TO ORDER (17:30)**

**2. ROLL CALL Present:** Mr. Suchy, Mr. Carnes, Mr. Ourso, Mr. Rosendahl, Absent: Mr. Corzo

**3. NEW BUSINESS**

- a. A resolution authorizing the St. George Fire Protection District No. 2 of the Parish of East Baton Rouge, State of Louisiana, to incur debt and borrow an amount not to exceed in the aggregate \$15,000,000; authorizing the execution and delivery of all documents required in connection therewith; and authorizing the Chairman and Secretary of the District to do all things necessary to effectuate this Resolution. Resolution Number 23-07-06-01.

Motion to approve Resolution Number 23-07-06-01 by Mr. Ourso, seconded by Mr. Rosendahl, the motion carried unanimously.

**4. ADJOURNMENT**

Motion to adjourn by Mr. Ourso, seconded by Mr. Carnes, the motion carried unanimously, meeting adjourned 05:38 p.m.



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### **NOTICE OF PUBLIC MEETING & AGENDA**

#### **A Meeting of the Board of Commissioners Will Be Held as Follows:**

**Date of Meeting: Thursday, August 10, 2023**

**Time of Meeting: 5:30 p.m.**

**Place of Meeting: St. George Fire Protection District No. 2 Headquarters  
14100 Airline Highway, Baton Rouge, LA 70817  
Building 100**

#### **Agenda**

1. **CALL TO ORDER (17:50)**
2. **ROLL CALL (Present: Ourso, Rosendahl, Suchy, Carnes Absent: Corzo)**
3. **Motion to add item to the agenda: resolution regarding civil service rep by Ourso, 2<sup>nd</sup> by Carnes, all approved, item added to agenda)**
4. **APPROVAL OF THE MINUTES**
  - a. Minutes of the June 15, 2023 meeting. (Motion to Dispense of the reading of the minutes and accept as presented by Carnes, 2<sup>nd</sup> by Rosendahl, all in favor, motion passed)
  - b. Minutes of the July 6, 2023 meeting (. (Motion to Dispense of the reading of the minutes and accept as presented by Carnes, 2<sup>nd</sup> by Rosendahl, all in favor, motion passed)
5. **FINANCIAL - BUDGET UPDATE REPORT**
  - a. Monthly Budget – Financial Cash Forecast Report as of July 31, 2023. (Ourso made motion to approve budget, 2<sup>nd</sup> by Rosendahl, all in favor, motion passed)
6. **OLD BUSINESS**
7. **NEW BUSINESS**
  - a. A resolution providing for the incurring of debt and issuance, execution, negotiation, sale and delivery of the not to exceed \$15,000,000 Revenue Anticipation Note, Series 2023, of the St. George Fire Protection District No. 2 of the Parish of East Baton Rouge, State of Louisiana; prescribing the form, terms and conditions of said Note; designating the date, denomination, time and place of payment of said Note; providing for the payment thereof in principal and interest; providing for the acceptance of an offer for the purchase of said Note; and providing for other matters in connection therewith. (Motion made approving resolution by Ourso, 2<sup>nd</sup> by Carnes, all in favor, motion passed)
  - b. Resolution 23-08-10-01 providing requirements for the employee Civil Service Representative. (Motion to approve by Carnes, 2<sup>nd</sup> by Rosendahl, all in favor, motion passed)
8. **OTHER BUSINESS**
9. **ADJOURNMENT (Motion to adjourn Ourso, 2<sup>nd</sup> by Carnes, all in favor, meeting adjourned 1803)**





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### **NOTICE OF PUBLIC MEETING & AGENDA**

#### **A Special Meeting of the Board of Commissioners Will Be Held as Follows:**

**Date of Meeting: Friday, September 29, 2023**

**Time of Meeting: 9:00 a.m.**

**Place of Meeting: St. George Fire Protection District No. 2 Headquarters  
14100 Airline Highway, Baton Rouge, LA 70817  
Building 100, Downstairs Classroom**

#### **Agenda**

- 1. CALL TO ORDER (9:05)**
- 2. ROLL CALL (Present: Ourso, Carnes, Rosendahl, Suchy -Absent: Corzo)**
- 3. NEW BUSINESS**
  - a. Amending the Fiscal Year 22-23 Budget. (Motion to approve Carnes, 2nd Ourso, all in favor, motion passed)
- 4. ADJOURNMENT (motion to adjourn Ourso, 2<sup>nd</sup> by Rosendahl, all in favor, meeting adjourned 9:10)**



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#### A Meeting of the Board of Commissioners Was Held as Follows:

**Date of Meeting:** Thursday, October 19, 2023

**Time of Meeting:** 5:30 p.m.

**Place of Meeting:** St. George Fire Protection District No. 2 Headquarters  
14100 Airline Highway, Baton Rouge, LA 70817  
Building 100

#### Minutes

1. **CALL TO ORDER:** Mr. Suchy Called the meeting to order at 17:35 hours.
2. **ROLL CALL:** Present: Mr. Suchy, Mr. Rosendahl, Mr. Ourso, Mr. Carnes Absent: Mr. Corzo
3. **APPROVAL OF THE MINUTES**
  - a. Minutes of the September 21, 2023 meeting. Motion to dispense of the reading of the minutes of September 21<sup>st</sup> and 29<sup>th</sup> meetings and approve by Mr. Ourso, seconded by Mr. Rosendahl, all were in favor, the motion passed unanimously.
  - b. Minutes of the September 29, 2023 meeting.
4. **FINANCIAL - BUDGET UPDATE REPORT**
  - a. Monthly Budget – Financial Report as of September 30, 2023. Motion to accept the financial report by Mr. Carnes, seconded by Mr. Rosendahl, all were in favor, the motion passed unanimously.
5. **OLD BUSINESS**
6. **NEW BUSINESS**
  - a. Authorizing the purchase of two Pierce Model Skeeter Ford F-550 Type 5 Multi-purpose vehicles to be used for high water and wild land fire events. Funding is provided from a State of Louisiana grant in the amount of \$500,000. The cost of the vehicles is \$499,978.00. Motion made to amend total amount authorized to \$550,000 and to approve purchase by Mr. Ourso, seconded by Mr. Rosendahl, all were in favor, the motion passed unanimously.
7. **OTHER BUSINESS**
8. **ADJOURNMENT** Motion to adjourn by Mr. Carnes, seconded by Mr. Rosendahl, all were in favor, the meeting adjourned at 17:53 hours. Next meeting will be November 21, 2023.



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#### A Meeting of the Board of Commissioners Was Held as Follows:

**Date of Meeting:** Tuesday, November 21, 2023

**Time of Meeting:** 5:30 p.m.

**Place of Meeting:** St. George Fire Protection District No. 2 Headquarters  
14100 Airline Highway, Baton Rouge, LA 70817  
Building 100

#### Minutes

1. **CALL TO ORDER:** *Mr. Suchy called the meeting to order at 17:32 hours.*
2. **ROLL CALL:** *Members Present: Mr. Suchy, Mr. Carnes, Mr. Ourso. Members Absent: Mr. Corzo, Mr. Rosendahl.*
3. *Chief Tarleton asked the Chairman to add an item to the agenda. Motion to amend agenda to include resolution authorizing Chief for ACT 397 made by Mr. Ourso, seconded by Mr. Carnes, all were in favor the motion passed unanimously the agenda was amended.*
4. **APPROVAL OF THE MINUTES**
  - a. *Minutes of the October 19, 2023 meeting. Motion made by Mr. Carnes to dispense of the reading of the minutes and approve, seconded by Mr. Ourso. All were in favor, the motion passed unanimously.*
5. **FINANCIAL - BUDGET UPDATE REPORT**
  - a. *Monthly Budget – Financial Report as of October 31, 2023. Motion made to approve the monthly Budget – Financial report by Mr. Carnes, seconded by Mr. Ourso, all were in favor the motion passed unanimously.*
6. **OLD BUSINESS** *None*
7. **NEW BUSINESS**
  - a. *Discussion / Approval of Pay Plan and Organizational Chart. Motion made by Mr. Ourso to approve organizational chart and pay plan, seconded by Mr. Carnes, all were in favor, the motion passed unanimously.*
8. *Approving Resolution authorizing Fire Chief to delegate ACT 397 of the La Legislature. Motion to approve by Mr. Ourso, seconded by Mr. Carnes, all were in favor, the motion passed unanimously.*
9. **ADJOURNMENT**

*At 18:00 hours a motion made to adjourn by Mr. Carnes, seconded by Mr. Ourso, all were in favor the meeting adjourned.*



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#### A Meeting of the Board of Commissioners Was Held as Follows:

**Date of Meeting:** Thursday, December 21, 2023

**Time of Meeting:** 5:30 p.m.

**Place of Meeting:** St. George Fire Protection District No. 2 Headquarters  
14100 Airline Highway, Baton Rouge, LA 70817  
Building 100

#### Minutes

1. **CALL TO ORDER:** *Mr. Suchy called the meeting to order at 17:30 hours.*
2. **ROLL CALL: Members Present:** *Mr. Carnes, Mr. Suchy, Mr. Ourso, Mr. Rosendahl* **Absent:** *Mr. Corzo.*
3. **APPROVAL OF THE MINUTES**
  - a. Minutes of the November 21, 2023 meeting. *Motion to dispense of the reading of the minutes and approve by Mr. Carnes, seconded by Mr. Rosendahl, all were in favor the motion passed.*
4. **FINANCIAL - BUDGET UPDATE REPORT**
  - a. Monthly Budget – Financial Report as of November 30, 2023. *Motion to amend the budget to include lines 190 and 191 and approve by Mr. Ourso, seconded by Mr. Rosendahl, all were in favor the motion passed.*
5. **OLD BUSINESS:** *None.*
6. **NEW BUSINESS**
  - a. Approving a resolution providing for canvassing the returns and declaring the result of the special election held in St. George Fire Protection District No. 2, Parish of East Baton Rouge, State of Louisiana, on November 18, 2023, to re-authorize the levy and collection of a 4.0 mill property tax for ten (10) years; and, related matters. *Motion to approve by Mr. Ourso, seconded by Mr. Carnes, all were in favor, the motion passed.*
  - b. Approving a lease for land with Lexington Land Development LLC for a temporary Fire Station on LA 30 in front of Lexington Estates Subdivision. This is for 4 years at zero cost to the district. *Motion to approve by Mr. Carnes, seconded by Mr. Ourso, all were in favor, the motion passed.*
7. **OTHER BUSINESS.** *None.*
8. **ADJOURNMENT:** *Motion to adjourn by Mr. Ourso, seconded by Mr. Rosendahl, all were in favor, meeting adjourned at 17:45 hours.*